

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2024

GPA: 3.61

Majors: Management Information Systems & Marketing

Awards: Merit Scholarship, Dean's List: Spring 2023.

Selected Courses: Data & Analytics, Marketing Research, Consumer Data Analytics, Operations Management.

Camden County College – Blackwood, NJ

Associate in Science: Business Administration

Graduation: May 2021

GPA: 3.8

Honors: Honors Program Alumni, Phi Theta Kappa Honors Society Member.

Awards: Honors Transfer Scholarship, Dean's List: Spring 2019, President's List: Fall 2019.

EXPERIENCE

MENDOZA GROUP INC, Philadelphia, PA.

December 2021 – Present

Outreach Service Representative

- Communicate with Mendoza Group's Project Managers regarding event checklists and general event logistics such as staffing assignments, internal meetings before events, training, event objectives, regulations, and reporting
- Attend and participate in strategy meetings in-person and/or via teleconference as requested
- Recommend specific actions to support event implementation.

ANN TAYLOR LOFT, Philadelphia, PA.

August 2022 – May 2023

Sales Lead Manager Internship & Sales Associate

- Oversee, analyze, and report business data on a regional level to make effective operation decisions
- Manage and direct sales associates to efficiently complete all daily/weekly/monthly sales goals
- Develop and implement store strategies to connect with clients on a personal level to optimize sales

CHARTER SCHOOL SERVICES, Philadelphia, PA

March 2022 – February 2023

Substitute Teacher, Assistant Teacher

- Provide academic services to Charter Schools by assisting teachers in advanced topics for classrooms Pre-K through 8th grade
- Substitute to teach in various subjects while encouraging students to accomplish classroom activities
- Oversee students in need of assistance on homework problems and assignments

CITY HALL, OFFICE OF COUNCILMAN DAVID OH, Philadelphia, PA

August 2021 – December 2021

Office Assistant Internship

- Assisted the constituent service representative in non-profit activities engaging Latin communities in cultural events
- Assisted marketing campaigns to promote events in the Philadelphia area
- Designed and built a non-profit organization web page.

SKILLS

Software: Basic Programming: (SQL, JavaScript, Python), SPSS, Microsoft Office, Website Development, Google Ads, Photo and Video Editing, Canva, Wix.com

Languages: Native Proficiency in Spanish, Proficiency Level English, Intermediate Level Italian