Graduation: May 2025

Philadelphia | PA | 19122 | 215-834-2431 | E-Portfolio

#### EDUCATION

TEMPLE UNIVERSITY - Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Major: Management Information Systems | GPA: 3.91 Honors: Fox Honors Program, University Honors Program

Awards: President's Scholar Award, PA Ready to Succeed Scholarship

Dean's List: Spring 2022, Fall 2022, Spring 2023

Selected Courses: Web Application Development, Data and Analytics, Honors Digital Systems, Excel for

Business Applications

## TECHNICAL SKILLS

- SAP Business One, SQL, NoSQL
- JavaScript, HTML, CSS
- Figma and Adobe Photoshop
- Microsoft Office, Google Workspace

#### **EXPERIENCE**

AVO PHOTONICS, Horsham, PA

Manufacturing Planner Intern

May 2023 – Present

May 2022 – August 2022

- Coordinated with cross-functional departments to meet weekly customer demands, delivered time critical components, and responded to unanticipated changes in production schedule
- Performed cycle counts to determine WiP on the manufacturing floor
- Created and released job travelers frequently to meet production plans
- Aided engineering to ensure traveler routings and BoM in MRP system were accurate
- Assisted inventory and manufacturing personnel to investigate and correct material shortages

WAYFAIR, Boston, MA

May 2023

## Early Leaders Program

- Participated in a week-long program, gaining exposure to e-commerce and tech industry functions
- Developed communication, analytical, and leadership skills through workshops and sessions
- Collaborated in team-based business situations and presented recommendations in final case study competition

### UNIVERSITY OF FLORIDA, Remote

February 2022 – July 2022

#### Research Assistant

- Coded and verified data according to specified research protocol and coding procedures
- Compiled data into Excel and other computer database for subsequent analysis
- Reconciled differences with team members to ensure accuracy of data

# WALGREENS, Flourtown, PA

August 2020 – July 2021

### Customer Service Associate

- Provided customer service while processing customer transactions using POS system, maintained cash drawer, and answered phone calls
- Operated photo department, processed photo orders, and provided passport services
- Promoted Red Nose Day campaign and raised over \$125 in customer donations
- Aided in unloading weekly truck shipments and transferred merchandise to sales floor

#### **ACTIVITIES**

Member, Association for Information Systems

August 2022 – Present

Member, Temple First

August 2021 – Present