

Victoria Phung

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EDUCATION

Temple University – Fox School of Business and Management

Philadelphia, PA

Bachelor of Business Administration

May 2025

- **Major:** Management Information Systems and Finance | **GPA:** 3.86/4.00
- **Honors:** Dean's List (Fall 2021 – Fall 2024), FSBM Endowed Scholarship (August 2021 – May 2025), Founders Scholarship (August 2021 – May 2025), Simon Guggenheim Scholarship (Fall 2022 – Spring 2024), PA Ready to Succeed Scholarship (Fall 2022 – Spring 2024)
- **Relevant Coursework:** Security Analysis and Portfolio Management / Data and Analytics / Data Science
- **Organizations:** Temple Finance Association (TFA), IBIT Mentorship Program

Central High School

Philadelphia, PA

• **GPA:** 3.92/4.00

June 2021

- **Honors:** Bachelor of Arts, Honor Roll (2017 – 2021), Gwen & Adolph Caplan Social Studies Award (2021), Amor Gosfield Economics Prize (2021)

WORK EXPERIENCE

CVS Pharmacy

Philadelphia, PA

Pharmacy Technician: Inventory Specialist

June 2021 – Present

- Distributes medications for at least 50 patients in a swift and accurate manner for a national pharmacy chain
- Communicates with patients about medications and prescription drug insurance during customer service interactions to confirm correct medication and pricing
- Performs prescription changes and entries on RxConnect to maintain accuracy and ensure proper regulation

PNC Financial Services

Philadelphia, PA

Operations Intern: Asset Management

May 2024 – August 2024

Johnson & Johnson

Titusville, NJ

Finance Intern – GS Organization: A2R

June 2023 – August 2023

- Adjusted general ledger details using SAP Beacon and SAP BtB to reconcile accounts for retained earnings, incentive comp, and prepaids in NA Pharm and Janssen R&D for a multinational pharmaceutical corporation
- Provided and updated supporting documentation and screenshots from BlackLine to ensure accuracy regarding balance sheet account reconciliations and journal entries booked by business partners during quarter two close
- Consolidated balance sheet commentary for the Canada Balance Sheet Review and created PowerPoint slides detailing the business drivers that affected the quarterly results in order to present the information to the CFO

TEMPLE UNIVERSITY

Philadelphia, PA

Student Worker – Controller's Office: General Accounting

June 2022 – October 2022

- Collaborated with the Controller's Office and Accounts Payable department to aid with analyzing invoices, financial statements, and bank reconciliations for the university and its subsidiaries
- Managed and maintained employee separation paperwork through Excel for multiple departments at Temple University, ensuring accurate validity of worker contracts
- Arranged and scanned signature authorization forms on Xtender to guarantee easy and correct access when needed by upper management for university purchases

SKILLS & INTERESTS

Languages: Proficient in Cantonese-Chinese; Conversant in Mandarin-Chinese; Basic in Spanish

Technical Skills: SAP Beacon, BtB; Blackline; Microsoft Word, Excel, PowerPoint; Google Docs, Sheets, Slides

Programming Languages: SQL, Python, JavaScript

Certifications: Introduction to JavaScript (April 2023); University of Pennsylvania Rising Scholar Success Academy – UPENN RSSA (July 2020)