

---

1801 N Broad Street | Philadelphia | PA | 19122 | Tel: 215.385.2646

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Master of Science, IT Auditing & Cyber Security, August 2019*

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Finance Dec 2017*

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Management of Information Systems, Dec 2017*

EXPERIENCE:

MESA TECHNICAL ASSOCIATES, INC. Cobleskill, NY June 2017 – December 2017

**Data Analyst**

- Process, review and verify accuracy of information provided by field technicians
- Assist in Maintaining the Mesa Project Management Database
- Assist the Director of IT in routine administration of the Mesa Oracle ERP system
- Provide support for Mesa Digital Marketing initiatives
- Provide support for the Dir of Engineering in managing materials/procurement for EF&I projects

TEMPLE UNIVERSITY, Philadelphia, PA August 2016 – May 2017

**Director of Compliance, Association for Information Systems**

- Tracked 250+ members' attendance for meetings, events and workshops.
- Maintained the members' involvement and organization updates via OwlConnect.
- Held 2 office hours weekly to help members with questions regarding the organization.
- Worked with College Council and Temple Student Government for allocations.
- Worked with STARS Program to promote the organization to 4 stars by the end of the semester and gain allocations up to \$2,500 for the organization.

TEMPLE UNIVERSITY, Philadelphia, PA September 2015 – December 2017

**Information Technology Assistant, MIS Department**

- Assisted professor with assignments and exams grading for total of 380 students.
- Provided 10-20 students with academic tutoring, including in-class activities, after-class assignments and exam preparation weekly.
- Held help desk sessions for assignment related to practical technology skills and software, such as Salesforce and SAP.

ADDITIONAL

- Director of Compliance, The Association of Information System, Fall 2016 – Spring 2017
- 2<sup>nd</sup> place – Cyber Security Case, AIS National Competition, April, 2017
- Proficient in Tableau, SAS, My SQL, HTML, CSS, PHP, Python, R
- Languages: Chinese, English