

Zakareia Alkharusi

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EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

May 2028

Major: Management Information Systems | GPA: 3.47

HONORS & AWARDS

Awards: Ministry of Education Academic Excellence Award

TECHNICAL SKILLS

Software Development: Visual Studio, Python

Web Development: HTML, CSS, JavaScript

Database Management: MySQL, SQL

Project Management: Microsoft Word, Excel, PowerPoint

Systems & Technologies: Linux Server, Windows Server

EXPERIENCE

Alnadwa Library, Bahla, AD'Dakilyah

May 2021 – May 2022

Library Assistant

- Managed and validated a database of 25,000 library assets for a community library serving 30+ daily patrons to ensure 100% data integrity across digital and physical cataloging systems
- Processed 30+ check-ins and check-outs daily to maintain a clean database of patron records and identifying any account discrepancies immediately
- Performed weekly shelf-reading audits to reorganize misplaced assets to ensure the logical flow of information for over 30+ daily visitors

PROJECT EXPERIENCE

Home Lab Setup

April 2025 – July 2025

Personal Project

- Built a virtualized environment using VirtualBox and VMware to simulate a corporate network, deploying 3+ Virtual Machines (VMs) simultaneously.
- Optimized Linux and Windows Servers and configured administrative settings to ensure 100% system uptime during testing phases.
- Implemented secure network protocols, including custom firewall rules and static IP assignments, to protect internal data traffic from external vulnerabilities.

LANGUAGES

Native Arabic